

# Public Document Pack



# West Midlands Combined Authority

# **Overview & Scrutiny Committee**

Date: Monday 2 September 2019

**Time:** 10.00 am                           **Public meeting**                           Yes

**Venue:** Committee Room 3, 3rd Floor Civic Centre, City of Wolverhampton Council, St Peters Square, Wolverhampton, WV1 1SH

# Membership

Councillor Lisa Trickett (Chair)  
Councillor Cathy Bayton (Vice-Chair)  
Councillor Lynnette Kelly (Vice-Chair)  
Councillor Ahmad Bostan  
Councillor Richard Brown  
Paul Brown  
Councillor Dean Carroll  
Councillor Mike Chalk

Councillor Brian Douglas-Maul  
Councillor Peter Fowler  
Councillor Angus Lees  
Mike Lyons

Councillor Dr. Simon Peaple  
Councillor Lucy Seymour-Smith  
Councillor Stephen Simkins  
Councillor Paul Sweet  
Councillor Kate Wild  
Sarah Windrum

Birmingham City Council  
Association of Black Country Authorities  
Coventry and Solihull Local Authorities  
Sandwell Metropolitan Borough Council  
Coventry City Council  
Black Country Local Enterprise Partnership  
Shropshire Non-Constituent Local Authorities  
Worcestershire Non-Constituent Local Authorities  
Walsall Metropolitan Borough Council  
Birmingham City Council  
Dudley Metropolitan Borough Council  
Greater Birmingham & Solihull Local Enterprise Partnership  
Staffordshire Non-Constituent Local Authorities  
Birmingham City Council  
Association of Black Country Authorities  
City of Wolverhampton Council  
Solihull Metropolitan Borough Council  
Coventry & Warwickshire Local Enterprise Partnership

Quorum for this meeting shall be 13 members.

If you have any queries about this meeting, please contact:

**Contact** Tanya Patel, Governance Services Officer  
**Telephone** 0121 214 7689  
**Email** Tanya.Patel@wmca.org.uk

# AGENDA

No.	Item	Presenting	Pages
<b>Meeting Business Items</b>			
1.	Apologies for Absence	Chair	None
2.	Declarations of Interests Members are reminded of the need to declare any disclosable pecuniary interests they have in an item being discussed during the course of the meeting. In addition, the receipt of any gift or hospitality should be declared where the value of it was thought to have exceeded £25 (gifts) or £40 (hospitality).	Chair	None
3.	Minutes of the previous meeting held on 15 July 2019 <ul style="list-style-type: none"> <li>• Action Plan</li> </ul>	Chair	1 - 8
<b>Items for discussion</b>			
4.	WM5G Update - Presentation	Henry Kippin	Verbal Report
5.	Overview & Scrutiny Work Programme and Governance	Chair	9 - 12
6.	Arrangements for Mayoral Question Time Event: Policy	Chair	13 - 16
7.	Centre for Public Scrutiny Review - Action Plan	Tim Martin	17 - 22
8.	Forward Plan <ul style="list-style-type: none"> <li>• WMCA Board</li> <li>• Overview &amp; Scrutiny Committee</li> </ul>	Chair	23 - 30
<b>Date of the next meeting</b>			
9.	Tuesday 22 October 2019 at 10.00am	Chair	None

# Public Document Pack Agenda Item 3



**West Midlands  
Combined Authority**

## **Overview & Scrutiny Committee**

**Monday 15 July 2019 at 10.00 am**

### **Minutes**

#### **Present**

Councillor Cathy Bayton	Dudley Metropolitan Borough Council
Councillor Ahmad Bostan	Sandwell Metropolitan Borough Council
Councillor Richard Brown	Coventry City Council
Councillor Mike Chalk	Worcestershire Non-Constituent Local Authorities
Councillor Brian Douglas-Maul	Walsall Metropolitan Borough Council
Councillor Peter Fowler	Birmingham City Council
Councillor Lynnette Kelly	Coventry and Solihull Local Authorities
Councillor Angus Lees	Association of Black Country Authorities
Councillor Dr. Simon Peaple	Staffordshire Non-Constituent Local Authorities
Councillor Stephen Simkins	Association of Black Country Authorities
Councillor Lisa Trickett	Birmingham City Council

#### **In Attendance**

Councillor Julian Grubb	Redditch Borough Council
Councillor Kath Hartley	Transport Delivery Committee

#### **Item    Title**

#### **No.**

#### **67. Inquorate Meeting**

Tim Martin, Head of Governance, Clerk and Monitoring Officer, indicated that this meeting was inquorate and therefore decisions taken at the meeting would be submitted to the WMCA Board on 26 July 2019 for formal approval.

#### **68. Election of Chair for the Meeting**

Tim Martin, Head of Governance, Clerk and Monitoring Officer, reported that the WMCA Board had deferred appointing the Chair for this committee until it met on 26 July. It was therefore necessary for a Chair to be appointed by the committee itself for this meeting only.

Resolved:

Councillor Lisa Trickett be appointed Chair of the committee for this meeting.

#### **69. Apologies for Absence**

Apologies for absence were received from Councillor Lucy Seymour-Smith (Birmingham), Councillor Paul Sweet (Wolverhampton) and Councillor Kate Wild (Solihull).

**70. Appointment of Vice-Chairs**

Resolved:

Councillor Cathy Bayton and Councillor Lynnette Kelly be appointed Vice-Chairs of the Overview & Scrutiny Committee for the 2019/20 municipal year.

**71. Minutes - 12 April 2019**

The minutes of the meeting held on 12 April were agreed as a correct record.

**72. Matters Arising**

(a) **Former Committee Members**

The Chair expressed her thanks to Councillor Peter Hughes for his stewardship of scrutiny within the WMCA whilst he had been chair of this committee. She also thanked Councillor Stuart Davis, Councillor Alan Dudson, Councillor John Glass, Councillor Josh Jones, Councillor Tariq Khan, Councillor Ian Shires, Councillor Joe Tildesley and Councillor Vera Waters for the contribution they made to the work of the committee during the last year.

(b) **Travel Expenses**

Councillor Stephen Simkins noted that members of the committee on occasion incurred significant travelling expenses in their capacity as WMCA members and enquired as to the most appropriate way this could be managed. Tim Martin, Head of Governance, Clerk and Monitoring Officer, reminded members that they were entitled to be reimbursed for any travel expenses they incurred in carrying out WMCA activities, but undertook to consider further the suitability of these arrangements.

(c) **Meeting Locations**

Councillor Stephen Simkins requested that in order to improve public accessibility to meetings of this committee, the locations of where it meets be rotated around the region. The Chair welcomed this suggestion and noted that the next meeting of the committee was scheduled to be held in Wolverhampton. It would be helpful for the committee to better understand the region if relevant site visits could also be linked in to meetings. Councillor Mike Chalk indicated that Redditch Borough Council would be very happy to host a future meeting of the committee.

(d) **Member Attendance**

The Chair noted that this meeting was again inquorate. She undertook to write to all members reminding them of the importance of attending meetings, recognising that if circumstances meant that they were unable to meet the responsibilities of being a member of the committee they should consider seeking a replacement member from within their authority.

### **73. Schedule of Meetings 2019/20**

The committee noted its schedule of meetings for 2019/20:

- 2 September 2019
- 22 October 2019
- 17 December 2019
- 21 January 2020
- 9 March 2020

Members recognised that further meetings would likely be required during the course of the year. These additional meetings would include dedicated Q&A sessions being arranged for September and November 2019 to debate policy and budgetary issues with the Mayor.

### **74. Developing Overview & Scrutiny within the WMCA**

The committee considered a report from Tim Martin, Head of Governance, Clerk and Monitoring Officer, on the new statutory guidance on Overview & Scrutiny in Local and Combined Authorities that was published by the Ministry of Housing, Communities & Local Government in May. The report also provided an update on the work being undertaken to develop the scrutiny function within the WMCA, including the findings of a review undertaken by the Centre for Public Scrutiny.

Ian Parry, Centre for Public Scrutiny, gave a presentation to the committee on the review he had undertaken. He had identified that good progress had been made since the WMCA was established in developing its scrutiny function, given the significant differences that existed in undertaking scrutiny within combined authorities compared to local authorities. These structural differences meant that it was essential an effective work programme was developed that focussed the committee's work where it was able to be most effective. The review proposed a series of short and medium term recommendations to help achieve this focus and to embed the scrutiny function more firmly within the governance arrangements of the WMCA.

The Chair thanked Ian Parry for the review work he had undertaken. Once the final report was circulated, she proposed that an action plan be developed for approval at the next meeting that showed how it was intended to take the review's recommendations forward.

Recommended to the WMCA Board:

- (1) The statutory guidance on Overview & Scrutiny in Local and Combined Authorities, published by the Ministry of Housing, Communities & Local Government be noted.
- (2) The findings and recommendations presented by the Centre for Public Scrutiny on the WMCA's scrutiny function be noted, and a report be submitted to the next meeting of the committee on 2 September setting out an action plan for delivering on these recommendations.

- (3) The Overview & Scrutiny Annual Report 2018/19, which was intended to set out clearly and succinctly the work of the committee over the last 12 months, be noted.
- (4) The WMCA scrutiny protocol be agreed.
- (5) The progress being made in the development of an Overview & Scrutiny guidebook be noted.

**75. Potential Areas of Interest for Scrutiny**

The Chair indicated that she was keen to understand more clearly the areas of interest and motivation of members of the committee, which would be helpful in determining a focussed work programme for the year. Following a wide ranging discussion, issues relating to transport, housing, skills, wellbeing, environment, 5G and funding were highlighted as having the most importance to members of the committee.

The Chair welcomed these suggestions and considered that they could be grouped within thematic scrutiny workstreams related to:

- Accountability
- Connectivity
- Investment (and whether this was facilitating inclusive growth)

It was agreed that further work would be undertaken in developing these workstreams into outline areas for scrutiny review, and then members of the committee would be encouraged to identify specific lines of enquiry that captured the areas of interest they had indicated.

**76. Developing Service User and Citizen Engagement within the WMCA Thrive Programmes**

The committee considered a report from Sean Russell, Director of Implementation, on proposals to develop the citizen and service user engagement started by the Mental Health Commission Citizens' Jury.

Feedback from Citizen Jury members had indicated that whilst individual programme strands had developed engagement mechanisms, there had not been a wider engagement strategy across the Thrive Programmes. Citizen and service user engagement across the Thrive Programmes had therefore been co-produced with seven Jury members and other service users who had formed themselves into an interim Independent Advisory Group.

Proposals developed were for up to 40 Thrive Ambassadors to be recruited to raise awareness and encourage individuals and organisations to support the relevant Thrive programmes. It was also proposed to formalise the interim Independent Advisory Group into the Thrive Independent Advisory Panel to have oversight of citizen/service user engagement, along with contributing to the development of policy and best practice across the Thrive programmes.

These proposals were to be considered by the Wellbeing Board at its meeting on 19 July.

Members noted the proposals, but expressed concern regarding the wider Thrive programmes and whether their scale was sufficient to properly address mental health issues across the region, particularly in respect of how pilot programmes could be rolled-out more widely.

Recommended to the WMCA Board:

- (1) The proposals to develop the citizen and service user engagement across the Thrive programmes be noted.
- (2) Further information be circulated to members of the committee on the inputs, outputs and scalability of the Thrive programmes, along with the evaluation work undertaken.

## **77. Conclusions of the Bus Franchising Task & Finish Review Group**

The committee considered a report from Tim Martin, Head of Governance, Clerk and Monitoring Officer, and Pete Bond, Director of Integrated Network Services for Transport for West Midlands, on the conclusions of a scrutiny review of the powers available to the Mayor within the Bus Services Act 2017 in respect of bus franchising.

The review group was chaired by Councillor Angus Lees and comprised Councillor Mike Chalk, Councillor Liz Clements, Councillor Ian Shires and Councillor Stephen Simkins, along with Councillor Kath Hartley as Chair of Transport Delivery Committee. The group considered the current arrangements for bus services within the region, along with the powers contained within the Bus Services Act 2017 and the risks and opportunities these provided.

The group noted that whilst a bus franchising scheme would give a great deal of control over bus services and would address the needs of the passengers, it also carried a significant amount of financial risk. After reviewing the process for setting up a franchise, it was apparent that such a scheme could not be delivered in time for to deliver Sprint services in readiness for the Commonwealth Games in 2022.

Pete Bond indicated that the Vision for Bus strategy report agreed by the WMCA Board on 28 June would enable an outline business case to be undertaken that would evaluate further options for franchising, a Bus Alliance and Enhanced Partnerships and the comparative merits of each of these options.

The Chair thanked members of the Bus Franchising Task & Finish Review Group for the work they had undertaken on this matter.

Recommended to the WMCA Board:

The report and conclusions of the Bus Franchising Task & Finish Review Group be noted.

**78. Forward Plan**

The committee consider forward plans of items that were to be reported to future meetings of this committee and the WMCA Board. The Chair requested that items on 5G and the WMCA's development of a carbon reduction policy be added to the agenda for the next meeting of this committee on 2 September 2019.

**79. Monday 2 September 2019 at 10.00am**

The date of the next meeting was noted.

The meeting ended at 1.10 pm.



**Overview & Scrutiny Committee  
Action Tracker**

Ref	Action	Officer	Comments	In Progress/ Complete
<b>15 July 2019</b>				
1.	Travel Expenses Tim Martin to consider further the suitability of the reimbursement of travel expenses for members.	Tim Martin / Laura Shoaf	Laura Shoaf confirmed that members would not receive a full travel pass.	Complete.
2.	Meeting Locations Committee to be held across the region.	Tanya Patel / Lyndsey Roberts	The next committee will be held at Wolverhampton Council, Officers will continue to look at opportunities to hold committees at other venues.	Complete.
3.	Member Attendance Councillor Lisa Trickett to write to all members reminding them of the importance of attending meetings.	Councillor Lisa Trickett	An email will be sent to members along with the agenda pack before the next committee.	Complete.
4.	Developing Overview & Scrutiny within the WMCA CfPS report and presentation to be circulated to members.	Lyndsey Roberts	Circulated to members on 14 July 2019.	Complete.
5.	Developing Overview & Scrutiny within the WMCA Action Plan be approved at the new meeting	Lyndsey Roberts	A report and action plan will be submitted for approval at Committee on 2 September 2019.	Complete.
6.	Potential Areas of Interest for Scrutiny Further work be undertaken to develop the workstreams into outline areas for scrutiny review	Lyndsey Roberts	A report to develop areas of interest will be submitted to Committee on 2 September 2019.	Complete.

<b>Ref</b>	<b>Action</b>	<b>Officer</b>	<b>Comments</b>	<b>In Progress/ Complete</b>
7.	Developing Service User and Citizen Engagement within the WMCA Thrive Programme  Further information be circulated to members of the committee on the inputs, outputs and scalability of the Thrive Programme along with the evaluation work undertaken.	<b>Sean Russell</b>	A response is being prepared by the relevant officer.	In progress



## Overview & Scrutiny Committee

<b>Date</b>	2 September 2019
<b>Report title</b>	Overview & Scrutiny Work Programme and Governance
<b>Accountable Chief Executive</b>	Deborah Cadman, West Midlands Combined Authority email: deborah.cadman@wmca.org.uk tel: (0121) 214 7200
<b>Accountable Employee</b>	Tim Martin, Head of Governance, Clerk and Monitoring Officer email: tim.martin@wmca.org.uk tel: (0121) 214 7435

### **Recommendation(s) for decision:**

#### **Overview & Scrutiny Committee is recommended to:**

- (1) Appoint Scrutiny Champions to shadow the work of the WMCA's Portfolio Leads and to lead on the work of the Overview & Scrutiny Committee within each appropriate area.
- (2) Agree the responses from members of the committee as to those areas of priority for the work programme for 2019/20.

## Purpose

1. To agree the appointment of Scrutiny Champions for 2019/20 and to consider responses made by members of the committee in respect of those areas considered suitable for undertaking scrutiny reviews.

## Background

2. The Overview & Scrutiny Committee identified its objective for 2019/20 as:

*"Commissioning and undertaking an effective, clear and accountable programme of scrutiny reviews that improve the outcomes for residents of the West Midlands, ensuring that the committee and its members engage fully with the region's constituent and non-constituent authorities and its local enterprise partnerships."*

3. At the last meeting of the committee on 15 July, members discussed in detail the proposed ways of working for the forthcoming year. These discussions included appointing Scrutiny Champions, each one of which would 'shadow' a Lead Member portfolio area and act as the Overview & Scrutiny Committee's lead on subject matters within that topic area. This arrangement would allow individual members to work more closely on topic areas that were of particular interest or relevance to them, and allow the committee, across all of its members collectively, to build up an in-depth understanding of the wide remit of the WMCA.
4. A briefing note will be circulated at the meeting indicating those Lead Portfolio areas where members of the committee have indicated a preference to shadow.

## WMCA Lead Member Portfolio Areas

5. The 2019/20 Lead Member Portfolio areas are:

- Culture & Digital - Councillor Patrick Harley
- Economy & Innovation - Councillor Ian Brookfield
- Environment & Energy, HS2 - Councillor Ian Courts
- Finance - Councillor Bob Sleigh
- Housing & Land - Councillor Mike Bird
- Inclusive Communities - Councillor Brigid Jones
- Public Service Reform & Social Economy - Councillor Yvonne Davies
- Productivity & Skills - Councillor George Duggins
- Transport - Councillor Ian Ward
- Wellbeing - Councillor Izzi Seccombe

## Scrutiny Champion Role

6. The role and purpose of each scrutiny champion will be to:

- Build an effective relationship with relevant portfolio lead members, Strategic Leadership Team and Transport for West Midlands and their teams.
- Be aware of policy developments and direction of travel within the relevant Portfolio areas
- Oversee the work being undertaken in relation to the WMCA's key business priorities.
- Keep informed of committee and board reports that fall within their remit, and liaise with the Chair and Vice-Chairs if they consider that a matter should be called-in for scrutiny.
- Keep abreast of relevant external developments.

- Bring matters to the attention of the Chair and Vice-Chairs of the committee which they feel may benefit from further consideration or scrutiny.
- Lead on and actively engage in the development of key lines of enquiry for their respective areas.

## **Work Programme 2019/20**

7. To help develop an effective work programme for the year, members have also been asked to identify up to three scrutiny review areas they would wish the committee to look at. These areas would be linked to the committee's main themes for the year of:
  - Accountability  
*To ensure that the WMCA's governance structures are fit for purpose, effective and transparent, and wider public engagement is being undertaken.*
  - Connectivity  
*To ensure that the WMCA's services provide improved connectivity that benefits all areas across the region – not just transport issues but new and emerging types of connectivity.*
  - Investment  
*To establish whether the ambitions and policies of the WMCA are realistic to the levels of funding it has, whether funding streams are being effectively targeted, and whether communities can feel the benefit.*
8. Responses from members were still being collated at the time of this report's publication, but will be provided to the committee when it meets. It is intended that this process will help the committee to focus better on those areas recognised by members as being most worthy of scrutiny, which was recognised within the Centre for Public Scrutiny's evaluation of the work of the committee carried out earlier in the year.
9. Given the wide geographic spread of the West Midlands Combined Authority, the Chair and Vice-Chairs have agreed to have oversight of their particular areas in respect of the three LEP geography.

## **Key Questions for Scrutiny**

10. There will be specific lines of enquiry which arise in connection with different areas of the work programme, however some key themes which may be common to most topics will be:
  - Is the contribution to overall WMCA strategic priorities clear?
  - Is it clear how this will impact on the targets for Inclusive growth?
  - Is the project funded sufficiently to achieve its objectives?
  - What difference will the project make to people within the West Midlands and when will they feel the benefit?
  - Are impacts and outputs measurable and are they being monitored?
  - Are other WMCA policies such as social value in procurement being implemented?
  - Has an Equalities Impact Assessment been carried out for new policy areas?
  - Is the role and expectation of partners understood?

## **Officer Support**

11. As stated within the Scrutiny Protocol agreed by the committee on 15 July, all senior officers within the WMCA have a duty to provide advice and support members of Overview & Scrutiny Committee in the same way as they would for any decision maker within the WMCA's governance structure.

## **Financial Implications**

12. There are no direct financial implications arising out of the recommendations contained within this report.

## **Legal Implications**

13. There are no direct financial implications arising out of the recommendations contained within this report.

## **Equalities Implications**

14. There are no direct equality implications arising out of the recommendations contained within this report.

## **Inclusive Growth Implications**

15. There are no direct inclusive growth implications arising out of the recommendations contained within this report.

## **Geographical Area of Report's Implications**

16. The Overview & Scrutiny Committee comprises 12 members appointed by constituent authorities and seven members appointed by non-constituent authorities.

## **Other Implications**

17. There are no further specific implications arising out of the recommendations contained within the report.



## Overview & Scrutiny Committee

<b>Date</b>	2 September 2019
<b>Report title</b>	Arrangements for the Mayoral Question Time Event: Policy
<b>Accountable Chief Executive</b>	Deborah Cadman, West Midlands Combined Authority email: deborah.cadman@wmca.org.uk tel: (0121) 214 7200
<b>Accountable Employee</b>	Tim Martin, Head of Governance, Clerk and Monitoring Officer email: tim.martin@wmca.org.uk tel: (0121) 214 7435

**Recommendation(s) for decision:**

**Overview & Scrutiny Committee is recommended to:**

- (1) Note the arrangements for the Mayoral Q&A event on the impact of the WMCA's policies that will be held on 9 October 2019.

## **Purpose**

1. To discuss the arrangements for the forthcoming Mayoral Q&A session on the impact of the WMCA's policies on 9 October 2019.

## **Background**

2. On 28 September 2018, members of the Overview & Scrutiny Committee met at the Civic Centre in Wolverhampton to hold a Q&A session with the Mayor. The session focussed on the progress made in delivering the policy objectives contained within the Annual Plan. This was the first of two sessions during the year. In December 2018, members of the committee questioned the Mayor on his 2019/20 draft budget.
3. The two-hour meeting was held in public and streamed live on the internet. Members of the Overview & Scrutiny Committee asked the Mayor questions on issues as diverse as housing provision, air quality measures, transport infrastructure, Brexit and the Leadership Commission's report on diversity in leadership roles across the region. The Mayor spoke about a number of key developments during the last year, including an increase in the funding allocated to walking and cycling initiatives and the Housing First initiative to provide housing units for the region's rough sleepers.

## **Forthcoming Mayoral Q&A Events 2019/20**

4. The Mayoral Q&A sessions provide a useful forum for the Overview & Scrutiny Committee to question and challenge the Mayor and the Portfolio Lead Members. This year, the committee will hold two further public Q&A sessions where members will have an opportunity to question the Mayor on the delivery and impact of the WMCA's policies and on the draft budget for 2020/21.
5. The first of these two events will be held on Wednesday 9 October at 9:00am to 11:30am where members will question the Mayor on the delivery and impact of the WMCA's policies. The second of these sessions will be held on Tuesday 3 December at 10:00am to 12:30pm where members will have an opportunity to question the Mayor and Deputy Mayor on the draft budget for 2020/21.
6. The forthcoming Mayor's Q&A session will be structured around the committee's three core themes (accountability, connectivity and investment) and questions will be focussed on the key challenges for the WMCA. Dialogue will be held between the Mayor and members of the committee, and at the end of the session, which is expected to finish at 10:30am, the Overview & Scrutiny Committee will discuss its conclusions and recommendations to be submitted to the WMCA Board.

## **Response from Mayor/WMCA Board**

7. The WMCA's constitution requires the Mayor and/or the Authority to respond within two months of receiving a report from its Overview & Scrutiny Committee indicating what action it proposed to take in respect of matters drawn to its attention.

## **Key Lines of Enquiry**

8. In preparation for the Mayoral Q&A session that will be held on 9 October the following three documents have been circulated to the Overview & Scrutiny Committee, which will support the committee to begin to prepare its lines of enquiry.
  - **Review of the Annual Plan 2018/19**  
Looks back at delivery and progress against the actions, activity and outcomes that the WMCA had set out in its 2018/19 plan.
  - **State of the Region 2019**  
Summarises the region's performance against a range of economic health and growth indicators, and enables developments in the region's economy and society over the last year to be illustrated.
  - **WMCA Annual Plan 2019/20**  
Sets out the WMCA's focus and plans for the next 12 months and associated key performance measures.
9. In addition to these documents, a briefing note will be circulated at the meeting that clearly sets out the WMCA's key challenges for the year against the committee's three key themes. As the Overview & Scrutiny Committee would like to take an evidence based approach to its work and lines of enquiry it is important for the committee to have an understanding of the key challenges.

### **Financial Implications**

10. There are no direct financial implications arising out of the recommendations contained within this report.

### **Legal Implications**

11. There are no direct financial implications arising out of the recommendations contained within this report.

### **Equalities Implications**

12. There are no direct equality implications arising out of the recommendations contained within this report.

### **Inclusive Growth Implications**

13. There are no direct inclusive growth implications arising out of the recommendations contained within this report.

### **Geographical Area of Report's Implications**

14. The Overview & Scrutiny Committee comprises 12 members appointed by constituent authorities and seven members appointed by non-constituent authorities.

### **Other Implications**

15. There are no further specific implications arising out of the recommendations contained within the report.

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## Overview & Scrutiny Committee

<b>Date</b>	2 September 2019
<b>Report title</b>	Centre for Public Scrutiny Review - Action Plan
<b>Accountable Chief Executive</b>	Deborah Cadman, West Midlands Combined Authority email: deborah.cadman@wmca.org.uk tel: (0121) 214 7200
<b>Accountable Employee</b>	Tim Martin, Head of Governance, Clerk and Monitoring Officer email: tim.martin@wmca.org.uk tel: (0121) 214 7435

### **Recommendation(s) for decision:**

#### **Overview & Scrutiny Committee is recommended to:**

- (1) The progress made to date in implementing the recommendations contained within the Centre for Public Scrutiny's review of the work of the Overview & Scrutiny Committee be noted.
- (2) The work planned to be undertaken before the next meeting of the committee be noted.

## Purpose

1. To consider a plan for implementing the recommended actions that arose out of the review of Overview & Scrutiny Committee conducted by the Centre for Public Scrutiny earlier in the year.

## Background

2. At its meeting on 15 July, the committee received a presentation from Ian Parry, Development Manager at the Centre for Public Scrutiny, on the outcome of a review into the role of scrutiny within the West Midlands Combined Authority. The review recommended a number of proposed actions that were intended to further improve and develop scrutiny, with a focus of clarifying the role of the committee within the context of the WMCA and helping to better prioritise its work programme.
3. Members welcomed the review and its recommendations, and agreed that an action plan would be submitted to this meeting setting out the progress being made in implementing the recommendations, attached as appendix a. It is intended to submit this action plan to every subsequent meeting so that members can oversee the progress in implementing the 23 recommendations contained within the CfPS review.

## Progress since the last meeting

- **Develop a new scrutiny protocol**  
4. The CfPS review concluded that scrutiny would benefit from a collective understanding of its core role and purpose, which could be achieved through a protocol that set out the cultural aspects and ways of working of the Overview & Scrutiny Committee.

Action: A new scrutiny protocol was approved by the Chief Executive's Senior Leadership Team on 3 July and by this committee on 15 July.

- **Promote the work of the Overview & Scrutiny Committee**

The CfPS review recommended that the vital work of scrutiny was explained and promoted to councillors across the region.

Action: Councillor Lynnette Kelly participated in the West Midlands Scrutiny Network meeting on 16 July.

- **Scrutiny work programme**

In order to help develop a more focussed work programme, members should be encouraged to identify areas of interest prior to the development of a programme.

Action: Members have been invited to identify up to three key areas they would wish to see the work programme focussed on.

The WMCA's Forward Plan should be published online to give clear visibility to upcoming decisions of the WMCA Board.

Action: The forward plan is published on the WMCA's website on the first day of each calendar month.

## **Forthcoming progress**

5. A number of recommendations contained within the CfPS review are scheduled to be completed before the next meeting and the progress made on these will be reported on when the committee meets on 15 October. These actions relate to:
  - Developing a scrutiny communications strategy
  - Identifying members' training and development needs
  - Investigating the available formal member training
  - The Chair to discuss coaching and mentoring needs with the Chief Executive
  - Recruiting a further Scrutiny Officer

## **Financial Implications**

6. There are no direct financial implications arising out of the recommendations contained within this report.

## **Legal Implications**

7. There are no direct financial implications arising out of the recommendations contained within this report.

## **Equalities Implications**

8. There are no direct equality implications arising out of the recommendations contained within this report.

## **Inclusive Growth Implications**

9. There are no direct inclusive growth implications arising out of the recommendations contained within this report.

## **Geographical Area of Report's Implications**

10. The Overview & Scrutiny Committee comprises 12 members appointed by constituent authorities and seven members appointed by non-constituent authorities.

## **Other Implications**

11. There are no further specific implications arising out of the recommendations contained within the report.

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## Action Plan 2019/20 - CfPS Review: 'A focused scrutiny review for the West Midlands Combined Authority'

WHAT?	HOW?	WHEN?	WHO?	RAG
Develop a new scrutiny protocol	<ul style="list-style-type: none"> <li>Agree protocol with the Strategic Leadership Team</li> <li>Agree protocol with the Overview &amp; Scrutiny Committee</li> <li>Ensure new protocol is included in the updated WMCA Constitution</li> </ul>	3 July 15 July Tbc	Tim Martin Tim Martin Tim Martin	
Promote the work of the Overview & Scrutiny Committee	<ul style="list-style-type: none"> <li>Chair and Vice-Chairs to meet with constituent and non-constituent authorities' scrutiny co-ordination committees</li> <li>Chair and Vice-Chairs to attend the West Midlands Scrutiny Network on a regular basis</li> <li>Develop a Scrutiny Communications Strategy</li> <li>The location of where the committee meets to be rotated around the region</li> <li>Publish Overview &amp; Scrutiny Annual Report</li> </ul>	April review 16 July/ Ongoing October April review April/Annually	Chair and Vice-Chairs Lyndsey Roberts Chair and Vice-Chairs Lyndsey Roberts Communications Team Lyndsey Roberts Lyndsey Roberts	
Member Training and the Development of Scrutiny Member Role	<ul style="list-style-type: none"> <li>Identify members needs</li> <li>Arrange informal briefings for the committee</li> <li>Investigate formal training available</li> <li>Prepare an informal development plan</li> </ul>	September April review October October	Lyndsey Roberts Lyndsey Roberts Lyndsey Roberts Lyndsey Roberts	
Coaching & Mentoring	<ul style="list-style-type: none"> <li>Chair to discuss coaching and mentoring during 1-2-1 meetings with the Chief Executive</li> </ul>	September	Chief Executive	
Focussed Work Programme	<ul style="list-style-type: none"> <li>Members to identify areas of interest for scrutiny</li> </ul>	August	Chair and Vice-Chairs	

WHAT?	HOW?	WHEN?	WHO?	RAG
Page 22	<ul style="list-style-type: none"> <li>Ensure appropriate support and guidance from senior officers</li> <li>Chair and Vice-Chairs to periodically attend the Strategic Leadership Team, as appropriate</li> <li>Chair and Vice-Chairs to periodically attend the Mayor and Met Leaders Away Day, as appropriate</li> <li>WMCA to embed and promote a culture of pre-development and pre-decision scrutiny               <ul style="list-style-type: none"> <li>- introduction of the Overview &amp; Scrutiny Guidance book</li> <li>- continue to consider the WMCA Forward Plan for items requiring scrutiny</li> <li>- Scrutiny Champions to suggest areas for pre-decision scrutiny</li> </ul> </li> <li>WMCA Board Forward Plan to be published on the first working day of each month</li> <li>Mayor and Portfolio Lead Member attendance at Overview &amp; Scrutiny Committee</li> </ul>	Ongoing/April review April review December April review 1 September Ongoing/April review	Senior Leadership Team Chief Executive Chief Executive Senior Leadership Team/ Overview & Scrutiny Committee Tim Martin Chair and Vice-Chairs Lyndsey Roberts	
Appointments to Overview & Scrutiny Committee	<ul style="list-style-type: none"> <li>Chair to discuss annual appointments with scrutiny co-ordination committee chairs</li> <li>Chair and Vice-Chairs attendance at Mayor and Met Leaders Away Days</li> <li>Attendance records to be shared with constituent and non-constituent authorities</li> </ul>	April February April	Chair Chief Executive Tim Martin	
Officer Support	<ul style="list-style-type: none"> <li>Recruitment of an additional Scrutiny Officer</li> </ul>	September	Dan Essex	
Better Embedding of Scrutiny into WMCA Governance	<ul style="list-style-type: none"> <li>Chair and Vice-Chairs to discuss with the Strategic Leadership Team and through periodic meetings with the Mayor</li> </ul>	April review	Chief Executive Senior Leadership Team	



## WEST MIDLANDS COMBINED AUTHORITY FORWARD PLAN: SEPTEMBER 2019 - MAY 2020

Title of Report	Description of Purpose	Date of Meeting	Key Decision (Y/N)	Lead Portfolio Holder	Lead Officer	Confidential	Category
5G Delivery Plan Update	To consider an update on 5G matters.	13 September 2019	No	Cllr Patrick Harley	Henry Kippin	No	Culture & Digital
Establishing a Tourism Board	To approve the establishment of a Tourism Board.	13 September 2019	No	Cllr Patrick Harley	Julie Goldsworthy	No	Culture & Digital
Financial Monitoring 2019/20	To review the latest budget monitoring position.	13 September 2019	No	Cllr Bob Sleigh	Linda Horne	No	Finance
Full Business Case - UK Battery Industrialisation Centre	To approve the full business case for this investment.	13 September 2019	Yes	Cllr Bob Sleigh	Ian Martin	No	Finance
Full Business Case - City of Culture 2021	To approve the full business case relating to the City of Culture.	13 September 2019	Yes	Cllr Bob Sleigh	Ian Martin	No	Finance



Title of Report	Description of Purpose	Date of Meeting	Key Decision (Y/N)	Lead Portfolio Holder	Lead Officer	Confidential	Category
<b>Full Business Case - UK Central Parallel Design Process - Roundabout Over-Trace</b>	To approve the full business case relating to this project.	13 September 2019	Yes	Cllr Bob Sleigh	Ian Martin	Yes	Finance
<b>Violence Prevention Strategy</b>	To approve the strategy.	13 September 2019	Yes	TBC	Henry Kippin/ Jonathan Jardine	No	Policy
<b>Public Service Reform White Paper</b>	To consider a report on the latest Public Service Reform developments.	13 September 2019	No	Cllr Yvonne Davies	Henry Kippin	No	PSR & Social Economy
<b>Social Economy Taskforce Recommendations</b>	To consider a response to the recommendations of the Social Economy Taskforce.	13 September 2019	Yes	Cllr Yvonne Davies	Henry Kippin	No	PSR & Social Economy
<b>Commonwealth Games Transport Plan</b>	To approve the transport plan.	13 September 2019	Yes	Cllr Ian Ward	Laura Shoaf	No	Transport



Title of Report	Description of Purpose	Date of Meeting	Key Decision (Y/N)	Lead Portfolio Holder	Lead Officer	Confidential	Category
<b>Women's Concessionary Travel Scheme Pass</b>	To provide an update on the implementation of changes to the scheme.	13 September 2019	No	Cllr Ian Ward	Laura Shoaf	No	Transport
<b>Midland Metro 'Buy Before Boarding'</b>	To consider proposals for off-tram ticketing.	13 September 2019	Yes	Cllr Ian Ward	Laura Shoaf	Yes	Transport
<b>Childhood Obesity Strategy</b>	To agree a strategy to tackle childhood obesity.	13 September 2019	Yes	Cllr Izzi Seccombe	Sean Russell	No	Wellbeing
<b>Financial Monitoring 2019/20</b>	To review the latest budget monitoring position.	8 November 2019	No	Cllr Bob Sleigh	Linda Horne	No	Finance
<b>Full Business Case - UK Central - HS2 Parallel Design Process - Longabout</b>	To approve the full business case relating to this project.	8 November 2019	Yes	Cllr Bob Sleigh	Linda Horne	No	Finance
<b>Full Business Case - Coventry Geely Innovation Centre</b>	To approve the full business case relating to this project.	8 November 2019	Yes	Cllr Bob Sleigh	Linda Horne	No	Finance



Title of Report	Description of Purpose	Date of Meeting	Key Decision (Y/N)	Lead Portfolio Holder	Lead Officer	Confidential	Category
<b>Full Business Case - Commonwealth Games 2022</b>	To approve the full business case relating to this project.	8 November 2019	Yes	Cllr Bob Sleigh	Linda Horne	No	Finance
<b>Carbon Reduction Action Plan</b>	To agree an action plan to achieve the WMCA's regional carbon reduction target.	8 November 2019	Yes	Cllr Ian Courts	Henry Kippin	No	Environment, Energy & HS2
<b>Low Emissions Strategy</b>	To approve the strategy.	8 November 2019	Yes	Cllr Ian Courts	Simon Slater	No	Environment, Energy & HS2
<b>Local Industrial Strategy Implementation</b>	To consider a report on the implementation of the LIS following the outcome of the Spending Review.	8 November 2019	No	Cllr Ian Brookfield	Julia Goldsworthy	No	Economy & Innovation
<b>Wolverhampton and Darlaston New Railway Stations</b>	To approve compulsory purchase orders for these new railway stations.	8 November 2019	Yes	Cllr Ian Ward	Laura Shoaf	Yes	Transport



Title of Report	Description of Purpose	Date of Meeting	Key Decision (Y/N)	Lead Portfolio Holder	Lead Officer	Confidential	Category
Moseley, Kings Heath and Hazelwell New Railway Stations	To approve compulsory purchase orders for these new railway stations.	8 November 2019	Yes	Cllr Ian Ward	Laura Shoaf	Yes	Transport
ULEV Strategy & Delivery Vehicle	To consider a report on ultra-low emission vehicles.	8 November 2019	Yes	Cllr Ian Ward	Laura Shoaf	No	Transport
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Financial Monitoring 2019/20	To review the latest budget monitoring position.	10 January 2020	No	Cllr Bob Sleigh	Linda Horne	No	Finance
Draft Budget 2020/21	To consider draft proposals for the WMCA's 2020/21 budget.	10 January 2020	No	Cllr Bob Sleigh	Linda Horne	No	Finance
Sprint Routes – Approval of Full Business Case	To consider the full business case for the proposed Sprint routes.	10 January 2019	Yes	Cllr Ian Ward	Laura Shoaf	No	Transport



Title of Report	Description of Purpose	Date of Meeting	Key Decision (Y/N)	Lead Portfolio Holder	Lead Officer	Confidential	Category
<b>Financial Monitoring 2019/20</b>	To review the latest budget monitoring position.	14 February 2020	No	Cllr Bob Sleigh	Linda Horne	No	Finance
<b>Final Budget 2020/21</b>	To agree with WMCA's 2020/21 budget.	14 February 2020	Yes	Cllr Bob Sleigh	Linda Horne	No	Finance
<b>Financial Monitoring Q1 2019/20</b>	To review the latest budget monitoring position.	20 March 2020	No	Cllr Bob Sleigh	Linda Horne	No	Finance



**WMCA Overview & Scrutiny Committee - Forward Plan**

<b>Title of Report</b>	<b>Description of Purpose</b>	<b>Date of Meeting</b>	<b>Lead Officer/Member</b>
<b>Mayor's Question Time: Event 1: Policy - 9 October 2019</b>			
Carbon Reduction Action Plan	To review an action plan to achieve the WMCA's regional carbon reduction target, prior to submission to WMCA Board for agreement.	22 October 2019	Henry Kippin Simon Slater
Draft Medium Term Financial Plan 2020	To receive an update on the draft Medium Term Financial Plan.	22 October 2019	Linda Horne Louise Cowen
Arrangements – Mayor's Question Time: Budget	To discuss & agree the arrangements for the Mayor's Q&A event to be held in December.	22 October 2019	Chair
<b>Mayor Question Time: Event 2: Medium Term Financial Plan - 3 December 2019</b>			
Mayoral Question Time: Policy – Response to recommendations presented to the WMCA Board	To receive a formal response to the recommendations presented to the WMCA Board on 8 November.	17 December 2019	

<b>Title of Report</b>	<b>Description of Purpose</b>	<b>Date of Meeting</b>	<b>Lead Officer/Member</b>
Draft Budget 2020/21 & Medium Term Financial Plan	To consider the draft budget 2020 and Medium Term Financial Plan 2020, prior to WMCA Board sign-off on 14 February.	21 January 2020	Linda Horne
Mayoral Question Time: Budget - Response to recommendations presented to the WMCA Board	To receive a formal response to the recommendations presented to the WMCA Board on 10 January.	9 March 2020	
Development of the WMCA Annual Plan 2020/21	To consider and comment on the development of the Annual Plan 2020/21.	9 March 2020	Paul Clarke
Overview & Scrutiny Committee – Draft Annual Report 2019/20	To review and comment on the Annual Report that will be presented to WMCA Board on 5 June (AGM)	9 March 2020	Lyndsey Roberts